

STEVINGTON PARISH PLAN 2007

NOTE The following abbreviations are used in the text below:

BBC Bedford Borough Council

BCC Bedfordshire County Council

SHT Stevington Historical Trust

SPC Stevington Parish Council

Action	Priority	Means of Implementation	Time	Partners	Resources
1.0 ENVIRONMENT					
1.1 There should be a "hedge watch" to preserve ancient hedges					
There needs to be a permanent hedge watch given that so many hedges in the Village date back to the Enclosure Award of 1806 or earlier	High	<ul style="list-style-type: none"> SHT Natural History Study Group to monitor until 31.12.09 thereafter Parish Council 	April 2007 onwards	<ul style="list-style-type: none"> SPC SHT 	Nil cost
1.2 There should be more regular litter picks					
The Parish Council should have a formal policy for the picking up of litter, setting out the frequency and the means	High	<ul style="list-style-type: none"> SPC to draw up and approve a policy Notice boards SPC website 	July 2007	<ul style="list-style-type: none"> SPC Volunteers 	Nil cost
1.3 Agricultural stewardship schemes should be encouraged to conserve wildlife and the environment					
<ul style="list-style-type: none"> It will be of benefit to the Village environment if more landowners adopt agricultural stewardship schemes A measure of conservation by way of encouraging natural species at the Playing Field margins would be beneficial 	Medium Medium	<ul style="list-style-type: none"> SPC should draw the provisions of the agricultural stewardship scheme to the attention of landowners in the Village The Social Centre should establish a measure of conservation at the Playing Field margins 	Sept 2007	<ul style="list-style-type: none"> SPC Village agricultural landowners DEFRA Social Centre 	<ul style="list-style-type: none"> Nil cost Some small cost of establishing stewardship at the Playing Field. £100 initially
1.4 Nature reserves and nature trails should be created					
The management of the existing nature trail, the Country Walk, needs to be discussed with the County Council. The County Council should be asked to produce a management scheme for all the designated nature sites in the Village	Medium	<ul style="list-style-type: none"> BCC Countryside Sites Officer to draw up schemes in consultation with SHT Natural History Study Group and the SPC 	June 2007	<ul style="list-style-type: none"> SHT BCC SPC 	Nil cost
1.5 Action should be taken to clear up scrap dumped or stored on agricultural and other land					
<ul style="list-style-type: none"> There is a problem with a number of areas of agricultural land within the Parish which have been used for the deposit and storage of scrap There is a recurrent problem with fly-tipping 	High	<ul style="list-style-type: none"> The SPC should investigate promptly any prima facie breach of planning control whether by way of operations or change of use and report any apparent infringement of development control to the local planning authority. The Parish Council should continue its existing practice of reporting fly-tipping to the Borough Council The incidence of fly-tipping should be monitored 	At all times From May 2007 Immediate	<ul style="list-style-type: none"> SPC BBC Private landowners SPC SPC 	Nil cost Nil cost Nil cost

Action	Priority	Means of Implementation	Timescale	Partners	Resources
1.6 There is a continuing and considerable problem caused by dog mess on footpaths					
The fouling of footpaths authority is the BBC. The SPC can take the power and the power now contains provision to fine on the spot. However, there are training and implementation problems and accordingly it is recommended that there be better signage setting out the fines for fouling footpaths	High	<ul style="list-style-type: none"> • SPC to ask BBC for better signage • SPC to publicise the problem regularly in the Village Magazine while the problem subsists 	Immediate	<ul style="list-style-type: none"> • SPC • BBC • Village Magazine 	Nil cost
1.7 There is a periodic nuisance caused by the barking of dogs locked up at home during the day					
The problem has increased with the increase in dog ownership in the Village. The problem needs to be drawn to the attention of dog owners	Medium	<ul style="list-style-type: none"> • SPC to draw attention to the problem in the Village Magazine indicating that special collars are available to silence dogs prone to persistent barking 	Immediate	<ul style="list-style-type: none"> • SPC • Village Magazine 	Nil cost

2.0 CONSERVATION

2.1 Action should be taken to ensure that the overhead lines at the Cross are removed.

Remove the overhead lines at the Cross	Low	<ul style="list-style-type: none"> • SPC to remind BBC that this is an outstanding commitment from the BCC 1970 Conservation Area Report • The BBC/Utilities to undertake the work at the next repair or renewal 	May 2007	<ul style="list-style-type: none"> • SPC • BBC • Utilities 	<p>Nil cost</p> <p>Cost falls to BBC and Utilities</p>
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2.2 The Borough Council should be less restrictive in implementing Listed Building legislation

Encourage BBC to relax their restrictive approach to the application of Listed Building legislation where listed dwellings need to be adapted to meet modern living requirements	High	<ul style="list-style-type: none"> • Stevington PC to remind BBC of its declared aim not to fossilise listed buildings as stated on its website • SPC to urge Bedford BC to adopt a more reasonable and less restrictive approach at a detailed level. 	July 2007	<ul style="list-style-type: none"> • SPC • BBC 	Nil cost
			July 2007	<ul style="list-style-type: none"> • SPC • BBC 	Nil cost

2.3 There should be a “development watch” to spot unauthorised development in the Conservation Area

<ul style="list-style-type: none"> • Maintain Listed Buildings and the Conservation Area to a high standard • Promote better awareness to the Villagers of the Conservation Area and Listed Buildings 	High	<ul style="list-style-type: none"> • Research BCC & BBC publications & information • Request BBC to write articles for Village Magazine containing explanation of the Conservation Area and Listed Buildings controls within the Conservation Area and Listed Buildings good practice/bad practice with examples. Details of where to get further information and what to do in the event of infringement • Contact details to be published in Village Magazine. 	3 months	<ul style="list-style-type: none"> • SPC • BBC • BBC • Village Magazine 	<p>Nil cost</p> <p>Nil cost</p>
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2.4 The conversion of redundant listed agricultural building to domestic use should be encouraged					
<ul style="list-style-type: none"> Encourage BBC to take a more realistic approach to the conversion of listed agricultural buildings Suggest relaxing the minimum period required for advertising where there is no obvious commercial demand 	Low	<ul style="list-style-type: none"> SPC to make representations to BBC 	Three months	<ul style="list-style-type: none"> SPC BBC 	Nil cost
		<ul style="list-style-type: none"> SPC to make representations to BBC 	Three months	<ul style="list-style-type: none"> SPC BBC 	Nil cost

PLANNING

3.1 Representations should be made to ensure the preservation of the Village Envelope in its present form after 2008

<ul style="list-style-type: none"> Preserve the Village Envelope (SPA) in its present form 	High	<ul style="list-style-type: none"> SPC to obtain early indications of BBC intentions regarding alterations to rural village envelopes (i.e. in non Key Service Centres). 	Immediate	<ul style="list-style-type: none"> SPC BBC 	Nil cost
		<ul style="list-style-type: none"> Representation made to BBC by SPC in advance/anticipation of 2008 review. 		<ul style="list-style-type: none"> SPC BBC 	Nil cost
		<ul style="list-style-type: none"> Consider further consultation with villagers and action if there is a potential threat. 		<ul style="list-style-type: none"> SPC 	Nil cost

3.2 The designation of the area as an Area of Great landscape Value should be upheld

Maintain the designation of Area of Great Landscape Value (AGLV)	High	<ul style="list-style-type: none"> Strong representation to be made to BBC by SPC to preserve the status SPC to make contact with other Parish Councils in the locality to ascertain opinions and support for this stance 	Immediate	<ul style="list-style-type: none"> SPC BBC SPC 	Nil cost
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4.0 HOUSING

4.1 Development for smaller, good-quality housing suitable for the elderly, particularly those seeking to “downsize”, should be permitted, and

4.2 Development to provide housing for single people should be permitted, and

4.3 There should be more housing to let, and

4.4 People with a Village connection should always have preference in the allocation of new housing

Undertake a housing needs survey	High	<ul style="list-style-type: none"> Review previous housing survey Identify survey cost Commission new survey Review outcomes and feed into future Parish Plan 	In 2007	<ul style="list-style-type: none"> SPC BBC Bedfordshire Pilgrims Housing Association 	£75 approx
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Action	Priority	Means of Implementation	Timescale	Partners	Resources
5.0 TRANSPORT					
5.1 Further negotiations should instituted with the County Council to provide an hourly bus service (two hourly on Sunday)					
Secure a satisfactory bus service	High	<ul style="list-style-type: none"> • SPC to repeat request to BCC for an hourly service • SPC to request passenger use data from BCC and Stagecoach • SPC to carry out a 'Transport Needs Survey' i.e. what kind of service would be required to encourage better use of buses • Partner with a taxi company and If necessary team with Pavenham, Harrold etc. 	<p>Under one year</p> <p>Under one year</p> <p>Under one year</p>	<ul style="list-style-type: none"> • SPC • BCC • Stagecoach • BCC • SPC • SPC • Local PCs 	<p>Nil cost</p> <p>BCC grant for survey</p> <p>£75</p> <p>Nil cost</p>
5.2 Further negotiations should be instituted with the County Council to provide a late bus service on Friday and Saturday					
Secure a satisfactory late bus service	High	<ul style="list-style-type: none"> • SPC to repeat request to BCC for late service • SPC to request passenger use data from BCC and Stagecoach and carry out a 'Transport Needs Survey'; i.e. what kind of service would be required to encourage better use of public transport. 	<p>Under one year</p> <p>Under one year</p>	<ul style="list-style-type: none"> • Stagecoach • BCC • Stagecoach • BCC 	<p>Nil cost</p> <p>BCC grant for survey</p> <p>£75.00 approx</p>
5.3 There should be an extension of the Villager and Home Hoppa services					
Secure a satisfactory back-up for Stagecoach service	High	<ul style="list-style-type: none"> • SPC to repeat request to BCC for late service • SPC to request passenger use data from BCC and Stagecoach • SPC to carry out a 'Transport Needs Survey'; i.e. what kind of service would be required to encourage better use of public transport. 	<p>Under one year</p> <p>Under one year</p> <p>Under one year</p>	<ul style="list-style-type: none"> • SPC • BBC • Stagecoach • BCC • SPC 	<p>Nil cost</p> <p>BCC grant for survey</p>
5.4 A bus service via Bromham should be restored					
When the present timetable was compiled the service was generally re-routed along the new Clapham by-pass eliminating the regular link with Bromham and its facilities	High	BCC has given the SPC a new draft timetable which restores the Bromham connection. SPC to press for its implementation	Immediate	<ul style="list-style-type: none"> • SPC • BCC • Stagecoach 	Nil cost

Action	Priority	Means of Implementation	Timescale	Partners	Resources
6.0 HIGHWAYS					
6.1 The problem of street parking in Silver Street					
The problem consists in damage to vehicles and obstructing wide vehicles e.g. agricultural vehicles and emergency services. The problems may be visual and congestion related. Some residents have off-street parking which is not used	High	<ul style="list-style-type: none"> Regulate and/or prevent car parking with yellow lines; or Parking bay spaces to regulate parking; or Resident only licences reduced by off-street parking availability; or Compulsory purchase (CPO) agricultural land and build a car park. 	Under 2 years	<ul style="list-style-type: none"> SPC BCC 	£1000
	High		Under 2 years	<ul style="list-style-type: none"> SPC BCC 	£500
	Medium		Under 2 years	<ul style="list-style-type: none"> SPC BCC 	£500
	Low		2-5 years	<ul style="list-style-type: none"> SPC BCC 	£100,000
6.2 A further speed activated traffic sign should be installed at the West End of the Village					
Slow down speeding traffic through village and potential for accidents.	High	<ul style="list-style-type: none"> Monitor the impact of the new sign in Park Road and consider again by SPC after a six month evaluation of the first SAS; and/or Install sleeping policeman at bottom of hill/West End 	May 2008	<ul style="list-style-type: none"> SPC BCC 	Cost as existing sign say £5k
	Low		March 2009	<ul style="list-style-type: none"> SPC BCC 	Raised humps plus lighting say £7k
6.3 There should be more frequent speed checks especially on traffic leaving the Village					
Slow down speeding traffic through village and potential for accidents.	Medium	<ul style="list-style-type: none"> Install permanent traffic loops in road surface at suitable locations to monitor speed. Encourage Camera Partnership to visit village Village to carry out speed survey 	Mar 2009	<ul style="list-style-type: none"> SPC BCC 	<ul style="list-style-type: none"> Cost in the order of £20k Nil cost £100 for speed gun
	High		Sept 2007	<ul style="list-style-type: none"> SPC BCC 	
	Medium		Under one year	<ul style="list-style-type: none"> SPC 	
6.4 Pavements should be provided where there are gaps in Park Road and on the corner near Meeting Farm					
There are significant gaps in the pavement network.	Low	<i>Park Road (north or south side)</i> <ul style="list-style-type: none"> Purchase land and provide footpaths; or Build footpath on road and restrict road width <i>Meeting Farm</i> <ul style="list-style-type: none"> Extend footway a few metres opposite Meeting Farm to increase pedestrian visibility Signal controlled traffic flow at Meeting Farm 	Under 3 years	<ul style="list-style-type: none"> BCC SPC BCC SPC 	<ul style="list-style-type: none"> Cost say £50k to 100k Cost say £25k
	Low		Under 3 years		
	Medium		Under 2 years		
	Medium		Under 2y ear		

Action	Priority	Means of Implementation	Timescale	Partners	Resources
6.5 The management of the footpaths needs to be improved drastically					
Undergrowth prevents unimpeded passage	Medium	<ul style="list-style-type: none"> Carry out regular clearance work either by BCC or Ditto by voluntary organisations 	2-5 years	<ul style="list-style-type: none"> BCC SPC BCC Bedford Probation Service (BPS) SPC BCC BCC BCC 	<ul style="list-style-type: none"> BCC budget
	High		Under 2 years		<ul style="list-style-type: none"> BPS always looking for suitable projects
	High	<ul style="list-style-type: none"> Make footpath map and feedback forms available on web site for walkers/horse riders who identify problems 	Under 2 years		<ul style="list-style-type: none"> Cost negligible
	High	<ul style="list-style-type: none"> Provide phone number on footpath signs for users to contact BCC. 	Under one year		<ul style="list-style-type: none"> BCC budget
	High	<ul style="list-style-type: none"> BCC to provide a maintenance agreement to PC setting out the relevant performance indicators. 	Under one year		<ul style="list-style-type: none"> Nil cost
6.6 The cutting of the verges should take place more regularly and be executed to a better standard					
The verges in the centre of the built-up part of the Parish need to be kept in a tidy condition	High	<ul style="list-style-type: none"> Minimum work required to maintain road safety based on sight lines. BCC should implement performance based standards backed by performance measurement (Key Performance Indicators). Improve verge cutting at the junction of Wheaton Hill and the A428 where vision splays obstructed. 	Under 2 years	<ul style="list-style-type: none"> BCC SPC BCC SPC 	<ul style="list-style-type: none"> Could be neutral
	High		Under 2 years		<ul style="list-style-type: none"> Marginal extra cost to BCC
	Medium	<ul style="list-style-type: none"> The Parish Council should consider undertaking the work itself 	Under one year		<ul style="list-style-type: none"> Nil cost (BCC reimbursement)
6.7 There should be a survey of pavement and road surfaces with a view to remedial action					
Poor surfaces cause damage and accidents to vehicles and pedestrians	High	Parish Council should continue to carry out surveys, document findings for parishioners and draw attention of key areas to BCC	Under 2 years	<ul style="list-style-type: none"> SPC BCC 	Will reduce claims against BCC, so could be fiscally neutral.
6.8 There should be a 20mph speed limit in the centre of the Village					
Need to reduce the speed of traffic through Village and potential for accidents.	Medium	Develop a 20mph speeding policy for Stevington. BCC to explain current policy.	Two years	<ul style="list-style-type: none"> SPC BCC 	Will reduce severity of accidents and could be fiscally neutral.
6.9 HGVs and other large vehicles should be denied the use of Silver Street					
The use of Silver Street by large vehicles and HGVs causes damage to vehicles, congestion and difficulties turning at the Cross. This is exacerbated by the designation of Silver Street as a Satnav route despite the signs warning of unsuitability	Medium	Create width restraint, reinforce signage and provide turning area at Duck End Farm.	Two years	<ul style="list-style-type: none"> SPC BCC 	Say £10k for signs and turning circle

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7.0 YOUTH

7.1 Steps should be taken to establish a permanent Youth Centre

Provide place for young people to meet to organise events with paid non-parental supervision	High	<ul style="list-style-type: none"> Identify spare capacity at Village Hall or Church Room, failing which: Identify suitable prefabricated building Nominate Parish Council member to liaise with youth services and identify external sources of funding for above Advertise for external paid helper(s) to supervise sessions 	December 2007	<ul style="list-style-type: none"> SPC BCC SPC SPC SPC 	<ul style="list-style-type: none"> Volunteer time £25,000 approx Nil cost Cost of advert and fees
			ditto		
			ditto		
			ditto		

7.2.1 Steps should be taken to establish a Youth Parish Council

Youth representation on Parish Council and Social Centre committee	Medium	Consult Chairmen of Parish Council and Social Centre Committee to find out if a youth member can be co-opted as an "adviser"	2007	Parish Council	Nil cost
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7.2.2 The Parish Council and the Social Centre should play an active part in the provision of organised sport and other activities for young people.

<ul style="list-style-type: none"> Regular youth outings should be organized Youth taster sessions for existing clubs should be organised 	Medium	<ul style="list-style-type: none"> Organisation by SPC and Social Centre Identify appropriate clubs Contact secretaries to find out if youth taster sessions can be organised for winter 	Sept 2007	<ul style="list-style-type: none"> SPC Social Centre Village organisations 	Self financing
	Medium				

7.3 There should be a Village Youth website

A youth website could provide a valuable forum for the exchange of information	Medium	Identify the under 18s who are interested	Sept 2007	<ul style="list-style-type: none"> Village organizations SPC 	Maintenance voluntary £50 per annum
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8.0 SPORT AND LEISURE

8.1 An all-weather surface should be provided at the playing field for tennis, basketball, netball and hockey

Provide a floodlit, all-weather multi-games area	High	Determine exact requirements and siting Identify detailed costings Seek grants and identify other forms of fund-raising	2-3 years	<ul style="list-style-type: none"> SPC Social Centre BBC Barclays Spaces for Sports 	Estimated cost - £70,000
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Action	Priority	Means of Implementation	Time	Partners	Resources
8.2 The Parish Council and the Social Centre should consider what other outdoor facilities which might be accommodated at the Playing Field					
<ul style="list-style-type: none"> Extend the floodlighting of the proposed all-weather area to provide a training facility for the Football Club 	Medium/Low	<ul style="list-style-type: none"> Determine location of all-weather area Identify detailed costings Identify available grants/fund-raise Install 	2-3 years	<ul style="list-style-type: none"> BBC Stevington Football Club The Football Foundation 	<ul style="list-style-type: none"> Costs not known, but estimated to be no more than £2,000 if installed at same time as all-weather area floodlighting
<ul style="list-style-type: none"> Improve the drainage to the playing field 	Medium	<ul style="list-style-type: none"> Clear ditch to south side of playing field Monitor improvements to drainage Investigate extent to which additional land drains need to be installed Identify funds/grants available Carry out installation 	2/3 years	<ul style="list-style-type: none"> Social Centre SPC Stevington Football Club The Football Foundation 	<ul style="list-style-type: none"> Initial clearance could be undertaken locally at low cost Land drainage costs not known
<ul style="list-style-type: none"> Ensure that basketball area is safe 	High	<ul style="list-style-type: none"> Social Centre to arrange for appropriate inspection Identify costings for upgrade/removal Facility to be upgraded or removed 	Immediate	<ul style="list-style-type: none"> Beds. Playing Fields Association 	Not known
<ul style="list-style-type: none"> Ensure that surface below swings is safe 	High	<ul style="list-style-type: none"> Social Centre to consider whether there remains a need for these swings. Arrange for inspection Identify costings for upgrade/removal Facility to be upgraded or removed 	Immediate	<ul style="list-style-type: none"> Beds. Playing Fields Association 	Not known

8.3 Public access to the river should be provided

Investigate the potential for creating access to the river from within the village	Low	<ul style="list-style-type: none"> Parish Council consider the desirability of access Parish Council to investigate with private land-owners the potential for access Parish Council to investigate the responsibilities on them arising from access Negotiate access and make appropriate arrangements for public use 	5 years	<ul style="list-style-type: none"> SPC Private land-owners 	<ul style="list-style-type: none"> Annual payment to land-owners Costs of insurance and maintenance Costs of appropriate facilities, signage, etc.
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9.0 SHOPPING

9.1 The Community Shop should be encouraged to draw up and publicise a list of the goods it regularly stocks

<p>The Community Shop should be encouraged to draw up a list of the goods it regularly stocks</p> <ul style="list-style-type: none"> The list should be available at strategic points in the Village The list should be available on the Parish Council website 	Medium	<ul style="list-style-type: none"> Community Shop Village Information Centre Noticeboards Website 	Sept 2007	<ul style="list-style-type: none"> SPC Community Shop Volunteers 	Nil cost
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Action	Priority	Means of Implementation	Time	Partners	Resources
9.2 The Community Shop should be encouraged to ascertain the most popular opening hours					
Community Shop should be encouraged to survey the Parish to find out what are the most popular opening hours	Medium	Survey by Community Shop	June 2007	Community Shop	£30 SPC grant
9.3 Immediate plans should be made to secure the future of the Post Office					
Urgent consideration should be given to possible alternative arrangements if the Post Office withdraws its funding from Stevington Post Office <ul style="list-style-type: none"> It is understood that the fate of the Post Office will be known by the end of May The Postmistress is willing to be at the centre of any alternative arrangements if the post Office withdraws its financial support The Post Office figured prominently in respondents' comments on existing services 	High	<ul style="list-style-type: none"> Action by the Parish Council to examine the varieties of alternative arrangement which operate in various parts of the Country Commencement of a petition by the Parish Council Lobby MP Lobby Post Office Users National Committee (POUNC) 	June 2007	<ul style="list-style-type: none"> SPC MP Post Office Users National Committee (POUNC) 	<ul style="list-style-type: none"> Nil to organise protest Unquantified: to replace Post Office funding
9.4 The Parochial Church Council should be encouraged to provide access for the disabled to the Church Room					
The Parochial Church Council should explore the feasibility and economic practicability of providing disabled access to the Church Room <ul style="list-style-type: none"> There are at present disabled lavatory facilities at the Church Room but no disabled access Under the Disability Discrimination Act 1995 from 2004 organisations including churches and church rooms are required to take reasonable steps to make physical changes to buildings to ensure equality of access to services for disabled people 	Low	PCC liaising with relevant authorities	Jan 2008	Parochial Church Council	Cost unknown
9.5 A group should be organised to provide transport to the shops for those without transport					
The "Door to Door" service should be utilised for parishioners who are disabled or without personal transport to access shopping centre <ul style="list-style-type: none"> The "Door to Door" service has recently been remodelled. Users must surrender their bus pass 	Medium	<ul style="list-style-type: none"> Advertisement in proposed Village Information Centre Action by Information Coordinator Website 	June 2007	Door to Door	Nil cost
10.0 HEALTH					
10.1 There should be a Village system for picking up prescriptions.					
There should be a Village system for delivering and picking up prescriptions from Doctors' surgeries <ul style="list-style-type: none"> The new Bromham Pharmacy covers all relevant surgeries except Harrold The Harrold Surgery is prepared to set up a service for Stevington Herbert & Herbert's Pharmacy at Clapham provides a service for most medical practices 	Medium	<ul style="list-style-type: none"> Website Contact Harrold Surgery Advertise at Information Centre Advertise on website Request Harrold Medical Practice to cover other practices 	June 2007	Harrold Medical Practice	Nil cost

Action	Priority	Means of Implementation	Time	Partners	Resources
10.2 There should be a Village minibus to provide a transport capability for the disabled and those without cars					
<ul style="list-style-type: none"> The Door to Door Service should be utilised by parishioners who are disabled or who lack personal transport for accessing doctors' surgeries and hospitals. The Door to Door service has recently been remodelled. 	Medium	<ul style="list-style-type: none"> Advertise on website Village Information Centre Noticeboards Website 	June 2007	Door to Door	Nil cost
10.3 There should be a separate Health and Welfare Pack produced on the lines of the pack developed for newcomers to the Village.					
<p>There should be a separate Health and Welfare Pack produced on the lines of the pack developed for newcomers to the Village.</p> <ul style="list-style-type: none"> There are a number of health and welfare information circulars which could usefully be drawn together 	Medium	<ul style="list-style-type: none"> Steering Group/Village Forum Village Information Centre Noticeboards Website 	June 2007	Harrold Medical Practice	Cost £50 initially
10.4 There should be a list of qualified first aiders resident in the Village					
<p>There should be a list of qualified first-aiders resident in the Village and it should be updated regularly</p> <ul style="list-style-type: none"> There was such a list some years ago but it has not been updated and publicised 	Medium	<ul style="list-style-type: none"> Noticeboards Steering Group/Village Forum Village Information Centre Noticeboards Website 	June 2007	Village First-aiders	Nil cost
11.0 LAW, ORDER AND EMERGENCY SERVICES					
11.1 The Parish Council should clarify the role it occupies in the County Council's emergency planning					
<p>The Parish Council should clarify any role it occupies within the County Council's emergency planning arrangements</p> <ul style="list-style-type: none"> The PC is not a statutory "responder" under the Civil Emergencies Act 2004 but its role in any civil emergency should be known and understood before the event 	Medium	<ul style="list-style-type: none"> An officer from the County Council's Civil Emergencies Unit is to address the Parish Council after the May 2007 local elections The Emergencies Unit is compiling a Draft Community Emergencies Plan 	June 2007	<ul style="list-style-type: none"> SPC BCC 	Nil cost
12.0 COMMUNITY AND GOVERNANCE					
12.1 Consideration should be given to establishing a Village Forum					
<p>Consideration should be given to establishing a Village Forum based initially on the Steering Group to act as the coordinator of Village activity in terms of the provision of information, and the promotion and organisation of some key events such as a Summer Village Fete, an Autumn Fair and monitoring a revived Village Diary.</p> <ul style="list-style-type: none"> A number of important Village events have been abandoned and should be revived 	Medium	Steering Group in consultation with Village organisations	June 2007	<ul style="list-style-type: none"> SPC Social Centre Other Village organisations 	Nil Cost
12.2 The local authorities should spend more on Village projects					
<p>More should be spent on Village projects by the SPC, BBC and BCC</p> <ul style="list-style-type: none"> The Steering Group agrees with respondents to the surveys that the Parish lacks amenities and needs more spent on it. 	High	Action by Parish Council	Jan 2008	<ul style="list-style-type: none"> SPC BCC BBC 	Precept on Borough BBC and BCC budgets

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12.3 A particular effort should be made to tidy up the Village					
A particular effort should be made to tidy up the Village so that it achieves a standard where it could enter the Best Kept Village Competition. Criticism of the untidiness and perceived scruffiness of the Village was a common theme of the Short Survey, the Planning for Real and the Village Survey	High	There should be an assessment by the Environment Working Group with a report to the Parish Council	Autumn 2007	SHT Environment Working Group	Nil cost initially
12.4 There is a need to attract people in their 30s and 40s into the organising bodies of Village organisations					
A particular effort should be made to engage parishioners in their 30s and 40s in running Village organisations such as the Parish Council, the Social Centre and other Village organisations. <ul style="list-style-type: none"> This will ensure that there is a proper succession of volunteers to operate organised Village activity 	High	Encourage Village organisations to recruit younger age groups to their committees	Summer 2007	Village organisations	Nil cost
12.5 There should be a Village Information Centre					
There should be a Village Information Centre run by an Information Coordinator and a virtual Information Centre as a section of the Parish Council website <ul style="list-style-type: none"> There is a general need to draw together information relevant to social activity and services in a way that does not happen at present The Village Diary need to be revamped 	High	<ul style="list-style-type: none"> The New Village Forum could pilot this project. A possible location is the Church Room subject to the approval of the PCC Parish Council website 	June 2007	<ul style="list-style-type: none"> Parochial Church Council SPC 	£200 grant from SPC
12.6 The Steering Group should remain in being after the publication of the Parish Plan					
The Steering Group should remain in being after the publication of the Parish Plan to roll it forward on an annual basis and to monitor its implementation. <ul style="list-style-type: none"> There is a need to record progress against the Plan in a public fashion There is a need for satisfaction surveys to be carried out at intervals to be determined 	High	Action by Steering Group and Parish Council	May 2007	SPC	Nil cost initially
12.7 The Parish Council should pursue its declared intention of seeking Quality Status.					
The Parish Council should persevere with its intention of obtaining Quality Status after the May 2007 elections <ul style="list-style-type: none"> The Parish Council's initiative in this direction is necessary and timely Consultations on planning applications will have to be considered in public if quality status is to be obtained 	High	Action by SPC	May 2007	Parish Council Clerk	Nil cost

Action	Priority	Means of Implementation	Time	Partners	Resources
<p>12.8 An adviser charged with keeping under review the sources of grant aid relevant to Village organisations should be appointed and 12.9 The Parish Council should have more formal contacts with Village organisations.</p>					
<p>An adviser charged with keeping under review the sources of grant aid relevant to Village organisations should be appointed. AND The Parish Council should have more formal contacts with Village organisations</p> <ul style="list-style-type: none"> • These two issues were considered in tandem as they are complementary and could be performed by one SPC Member or an appointed adviser 	Medium	<ul style="list-style-type: none"> • Action by SPC • Possible use of commercial agents 	June 2007	SPC	Nil cost if commercial advisers not used

Appendix I Membership of Steering Group and Working Groups

Steering Group

Peter Hart (Chairman)
Bob Poulter (Vice Chairman)
Barbara Davies (Secretary)
Richard Adams
Peter Conquest
Sandra Fairs
John Goldby
Anna Hart
Robert Hart
Tom Lennie
Doreen Pendlington
Roger Penney
Ian Pickup
Pat Pickup
Roger Seaton
Tim Stanbridge
Gary Thomas
John Ward
Bill Wills-Moren

Planning WG

Robert Hart (Chairman)
Richard Adams
Tom Batty
John Goldby
Peter Conquest

Sport WG

Mike Grafton (Chairman)
Gareth King
Bob Poulter
Sarah Rock

Highway & Transport WG

Gary Thomas (Chairman)
Ian Pickup
Roger Seaton
John Ward

Environment WG

Jackie Gooding (Chairman)
Will O'Connor
Maggie Reeves
Abbie Pell

Youth WG

Sandra Fairs (Co-Chairman)
Tom Lennie (Co-Chairman)
John Duffield
Trisha Lennie

Community & Governance WG

Peter Hart (Chairman)
Barbara Collins
Heather Eadie
Anna Hart
Pat Pickup
Helen Prentice
Bill Wills-Moren

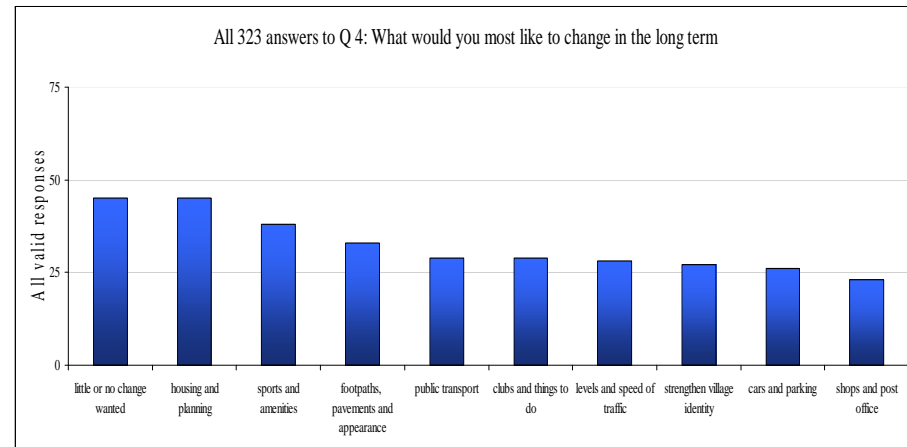
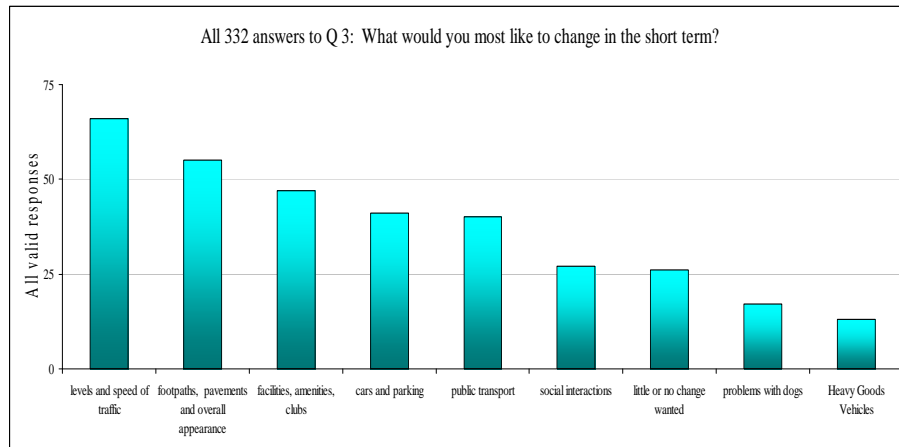
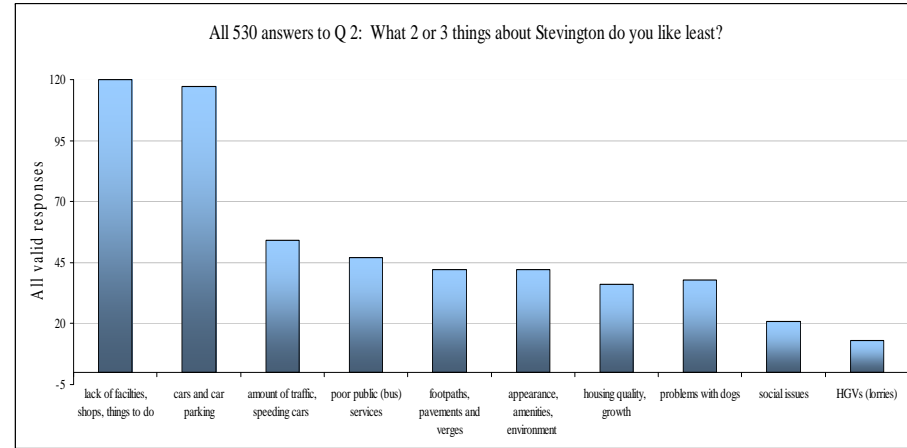
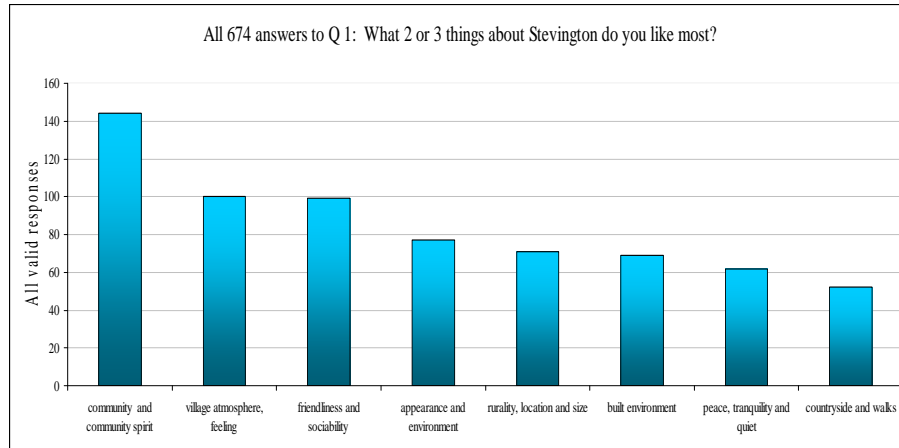
Technical Support

Peter Conquest
Robert Eadie
Terry Studley

Appendix II Background Papers

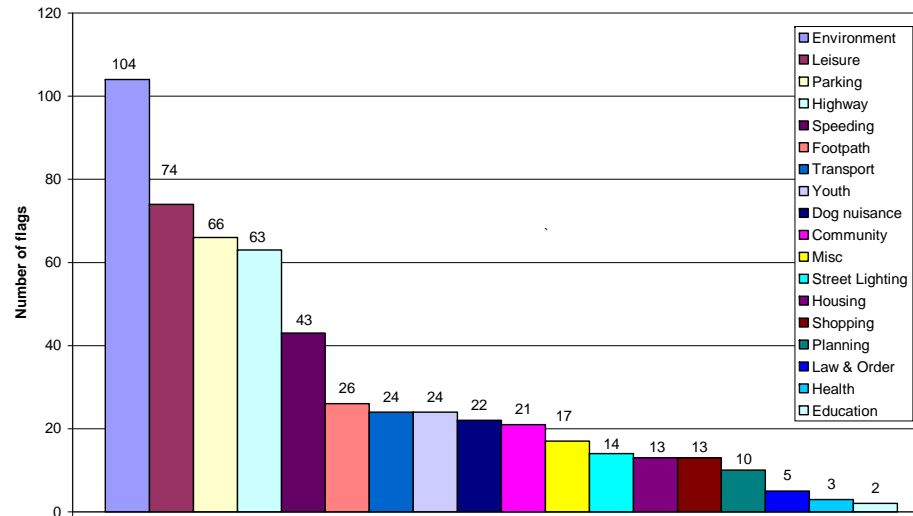
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|-------------------------------------|--------------------------------------|
| 1 A Short History of the Village | 8 Sport and Leisure |
| 2 The Environment | 9 Youth and Education |
| 3 Conservation and Listed Buildings | 10 Health and Social Services |
| 4 Planning | 11 Public Transport |
| 5 Housing | 12 Road Transport |
| 6 Employment | 13 Shopping and Services |
| 7 Village Institutions | 14 Law, Order and Emergency Services |

STEVINGTON PARISH PLAN 2007
**APPENDIX III SHORT QUESTIONNAIRE
 ANALYSIS**

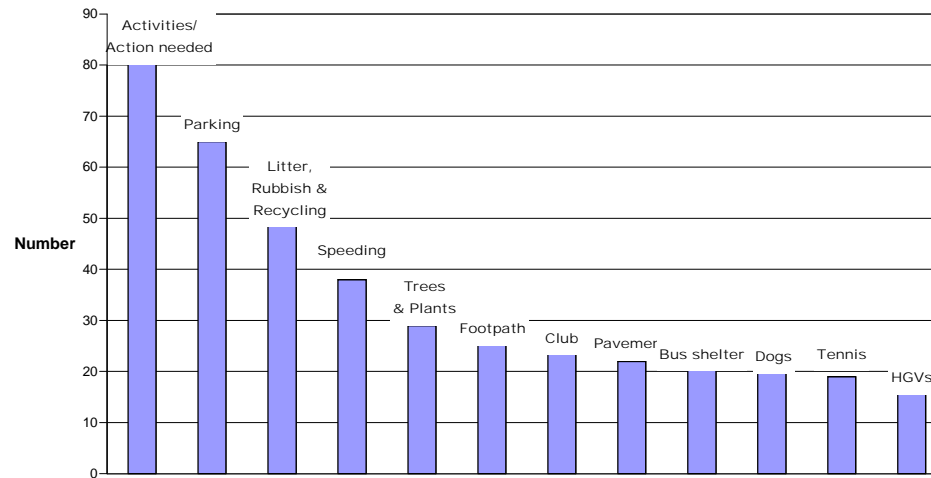


APPENDIX IV PLANNING FOR REAL ANALYSIS

Planning for Real: Response by Category



Planning for Real: Main Sub Categories



Rear Cover : enlarged detail of photograph of West End, Stevington by Roger Day

